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Grundy County Engineer
PO Box 127
Grundy Center, IA 50638

Phone: 319-824-6912
Fax: 319-824-6913
Email: amyc@gccourthouse.org

PERMIT NO. _____
(determined by County)

GRUNDY COUNTY ADOPT-A-HIGHWAY PERMIT APPLICATION

SPONSOR INFORMATION

Name of Sponsor (Organization or Agency)		
Address		
City	State	ZIP Code
Phone Number	Email Address	
Authorized Agent of Sponsor	Authorized Agent Phone Number	

SITE LOCATION INFORMATION

Route (County Highway, Street, and/or Avenue Designation)	Section	Township	Range
Starting Point (intersecting route or land mark)	Stopping Point		
Additional Details (if necessary)			

Approval is hereby requested by the above named organization, group or individual, hereinafter referred to the "Sponsor" to Grundy County, herein referred to as the "County" to enter within the County Right-of-Way to perform litter removal and/or the following described work:

☐ Litter Removal

☐ Other _____

The County reserves the right to terminate this agreement and remove the Adopt-A-Highway signs when in the sole judgment of the County, it is found that the Sponsor has not met the terms and conditions of this agreement and the County Adopt-A-Highway Policy requirements.

The Sponsor acknowledges that all personnel involved in this program are initiators and volunteers directed by the Sponsor and that the Sponsor accepts full responsibility for any injuries or damages sustained or caused by such personnel. The Sponsor acknowledges that they or their volunteers are in no way considered employees of the County. Authorized Agent of the sponsor signing this form shall be at least 21 years of age.

I have read this agreement and the Grundy County Adopt-A-Highway Policy and agree to abide by the requirements listed in the agreement and the policy.

Request for Approval

X_____

Authorized Agent or Sponsor shown on this application — Date

GRUNDY COUNTY APPROVAL

Recommend for Approval: X_____ Grundy County Engineer — Date	Approved: X_____ Chair, Board of Supervisors — Date

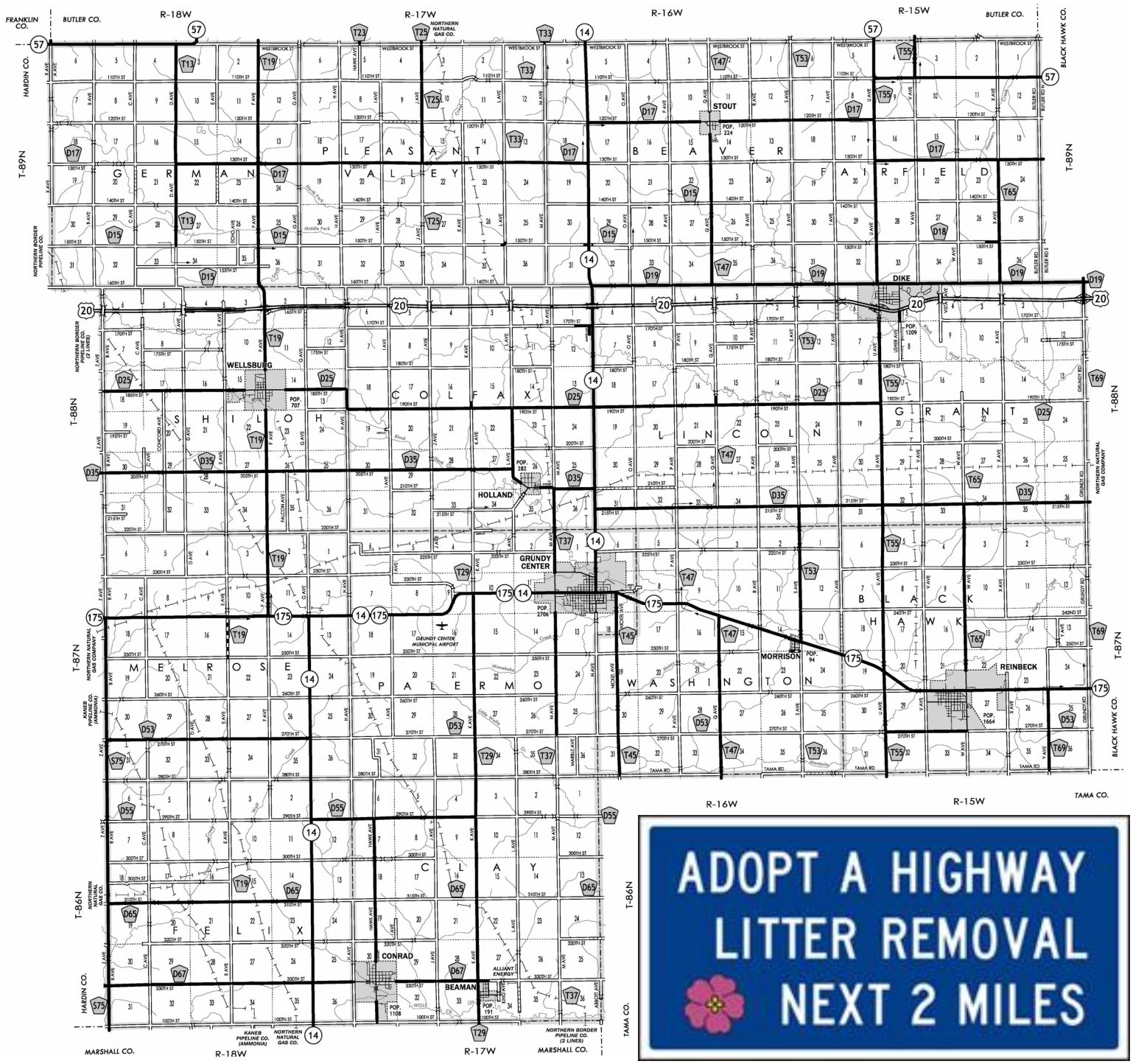
ADOPT-A-HIGHWAY SPONSOR'S DUTIES:

- The sponsor agrees to pick up litter a minimum of 2 times yearly or more often as necessary.
- Agreement shall be approved prior to sponsor beginning any operations as requested herein.
- Agree to indemnify and hold harmless the Grundy County Board of Supervisors, its officers and employees from liability, judgment, costs, expenses, and claims growing out of damages or alleged damages of any nature whatsoever to any person, property or third party arising out of the performance or nonperformance of said work. Sponsor acknowledges certain safety risks exist in the work area.
- Right of way markers and land monuments shall not be removed, altered or damaged.
- Shall perform work as required and authorized by the agreement with serious regard to the safety of the volunteers and/or employees of the sponsor, adjacent property owners and the traveling public. Safety vests shall be worn by all persons while in the work area.
- To perform the work specified during daylight hours, in a satisfactory, safe and professional manner.
- To conduct a minimum of two safety meetings per year with volunteers or employees who are participating in Adopt-A-Highway activities.
- To provide adult supervision at the work site when volunteers or employees are 18 years of age or younger.
- Inform the Grundy County Engineer's Office of large, heavy or hazardous items found within the work area.
- Grundy County Engineer's office will provide portable advanced warning signs to be erected by the sponsor whenever the sponsor occupies the work area. Sponsor shall lay down these warning signs when leaving the work area.
- **Sponsor shall provide a full two-working days telephone notice to the Office of the Grundy County Engineer 319-824-6912 prior to the start of work activities on the roadway right-of-way.** This is required to arrange for delivery of advanced warning signs and for pickup of all trash collected.

GRUNDY COUNTY

Adopt-A-Highway Program

SAFETY



Remember, you are working in a potentially dangerous environment... a public highway!

To protect yourself and others

- Notify the Grundy County Engineer's Office of your intent to remove litter from your section of roadway.
- We recommend one adult supervisor per four children—keep children in sight at all times.
- Provide water or other refreshments for workers.
- Every crew should have a first aid kit.
- Avoid overexertion.
- Have transportation available at all times.
- Park all vehicles off the roadway and shoulders.
- Where possible, access to highway right of way should be gained off the right of way rather than from the roadway.
- Stay clear of any construction project.
- Face oncoming traffic.
- Wear safety vests when working on rights of way.
- Wear light-colored clothing, a hat and long-sleeved shirt.
- Wear gloves—preferably leather.
- Leather boots or hard-soled shoes should be worn.
- Watch footing when walking on slopes.
- Be alert for holes, dropoffs, washouts, open tiles or obstacles prior to working in the right of way.
- You are not expected to pick up litter from medians or on the pavement surface.
- Be careful when using a litter pickup stick.
- Stop work in inclement weather.
- Work only permitted during daylight hours.
- Notify the Grundy County Engineer contact that filled trash bags are ready to be picked up; or indicate the number of bags you removed from the roadside for proper disposal.

Toxic/Hazardous substances

Do not remove unknown or suspected toxic/hazardous substances or objects. If you encounter any of the following items, DO NOT ATTEMPT TO REMOVE. Contact the Iowa DOT or local law enforcement personnel.

Volunteers should never pick up:

- Discarded syringes or needles.
- Coolers, thermos bottles, respiratory masks or filters, dust masks containers, dishes or containers with hoses duct taped to spouts.
- Propane or Freon tanks.
- Coffee filters with white pasty, powdery or red substance.
- Hot plates or torches.
- Empty/partially empty containers of drain cleaner, lye, paint thinner, acetone, anhydrous ammonia or starter fluid.
- Packaging from Epsom salts or rock salt.
- Lithium batteries.
- Cold pill packages (bottles or blister packs).

Whatever your project, you must be prepared for an emergency.